

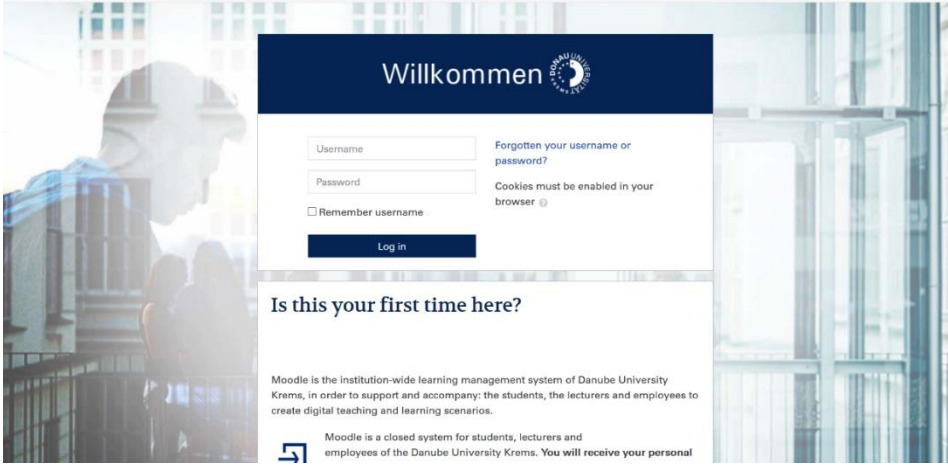
# First steps in Moodle for students

Moodle is a learning platform that enables communication and collaborations of students, employees and lecturers in a virtual space.

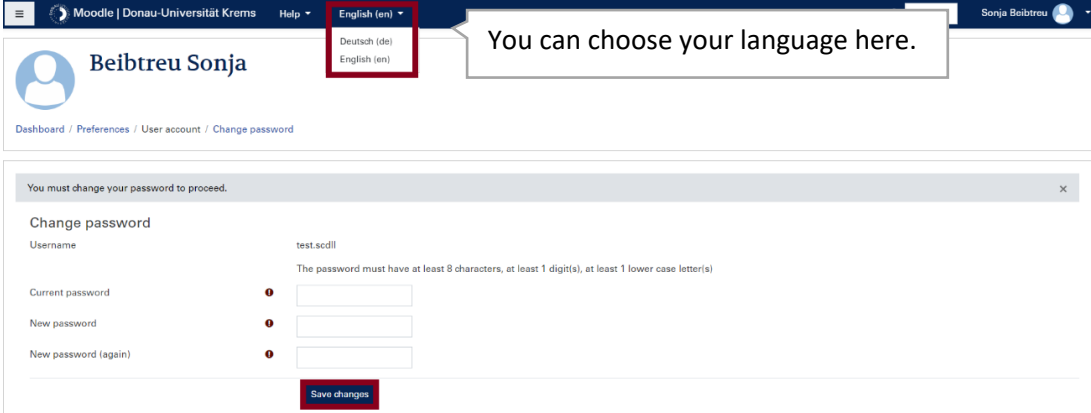
## Login to Moodle

Your personal access datas will be given by your course director.

Login: <https://moodle.donau-uni.ac.at/moodle/login/index.php?lang=en>



If this is your first login to Moodle, you must change your password to proceed.



**Forgotten Passwords:** The fastest way to recover a lost password is to use the button [Forgotten your username or password?](#) on the [login page of Moodle](#).

## Your personal dashboard

With the left navigation bar you can navigate to your personal calendar and courses.

You can choose your language here.

That is your personal course overview. You will find your current courses here.

You can filter your courses here.

You can mark or hide courses as favourites.

## How can I change my profile?

- 1 Please click on your name. A drop-down-menu will open.
- 2 You can introduce yourself in your profile or upload a picture.  
Other persons in your course can see your profile pic and

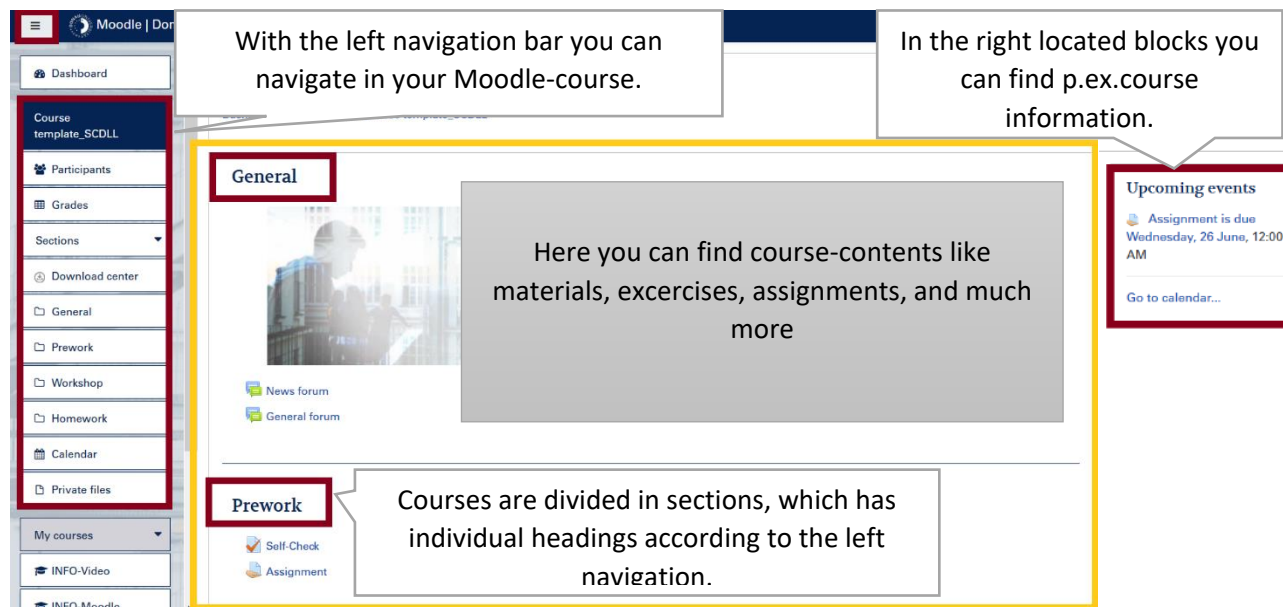
## Your Moodle-course

The Moodle-course is your virtual classroom, where you can benefit from the temporal and spatial flexibility of online-learning. You can find here:

- ✓ Content, exercises and assignments
- ✓ Feedback
- ✓ Communication-tools (Forum, Private Messages)



### What does a Moodle-course look like?



With the left navigation bar you can navigate in your Moodle-course.

In the right located blocks you can find p.ex.course information.

General

Here you can find course-contents like materials, excercises, assignments, and much more

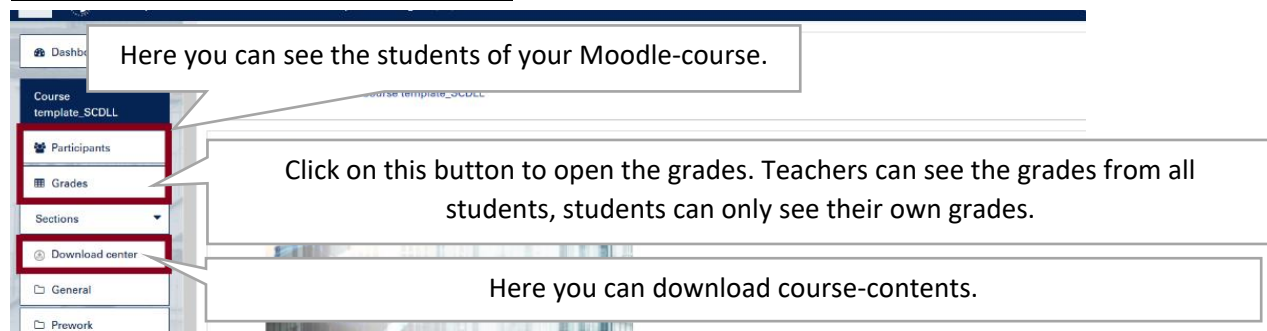
Upcoming events

Assignment is due  
Wednesday, 26 June, 12:00 AM  
[Go to calendar...](#)

Prewrite

Courses are divided in sections, which has individual headings according to the left navigation.

### Important functions of the navigation bar:



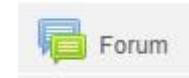
Here you can see the students of your Moodle-course.

Click on this button to open the grades. Teachers can see the grades from all students, students can only see their own grades.

Here you can download course-contents.

## How to communicate in Moodle?

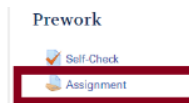
In Moodle there are several ways to communicate. The most frequently use are the forums.



- News forum (Students can not write contributions and reply.)
- General forum (Students can write contributions and reply.)

## How can I submit assignments in Moodle?

**Step 1:** Click on the assignment in your



course.

**Step 2:** Click on the button *Add*

*submission*.

**Assignment**  
Submission status

Attempt number	This is attempt 1 ( 4 attempts allowed ).
Submission status	No attempt
Grading status	Not graded
Due date	Monday, 29 July 2018, 12:00 AM
Time remaining	13 days 7 hours
Last modified	-
Submission comments	Comments (0)

Add submission  
You have not made a submission yet

**Step 3:** Add a submission. Then click on the button *Save changes*.

**Assignment**  
File submissions

Maximum size for new files: 50MB, maximum attachments: 1



↓

You can drag and drop files here to add them.

Save changes
Cancel

**Step 4:** Click on the button *Submit assignment*. Note that you won't be able to make changes once the assignment is submitted. If you want to make a change, please press the button *Edit submission*.

### Assignment Submission status

Attempt number	This is attempt 1 ( 4 attempts allowed ).
Submission status	Draft (not submitted)
Grading status	Not graded
Due date	Monday, 29 July 2019, 12:00 AM
Time remaining	13 days 7 hours
Last modified	Monday, 15 July 2019, 4:39 PM
File submissions	 Assignment.pdf
Submission comments	 Comments (0)

[Edit submission](#)  
 You can still make changes to your submission  
[Submit assignment](#)  
 Once this assignment is submitted you will not be able to make any more changes.

**Step 5:** Confirm the submission, if you are sure, that you don't want to make any changes.



### Assignment Confirm submission

Are you sure you want to submit your work for grading? You will not be able to make any more changes.

[Continue](#)
[Cancel](#)

**Step 6:** If the submission was successful, you will get the following confirmation.

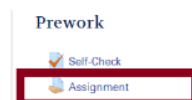
### Assignment Submission status

Attempt number	This is attempt 1 ( 4 attempts allowed ).
Submission status	Submitted for grading
Grading status	Not graded
Due date	Monday, 29 July 2019, 12:00 AM
Time remaining	13 days 7 hours
Last modified	Monday, 15 July 2019, 4:42 PM
File submissions	 Assignment.pdf
Submission comments	 Comments (0)

Where can I find the feedback for my submission?



If the assignment has been graded you will find the feedback for your submission.

Click on the



assignment.




### Assignment Submission status

Attempt number	This is attempt 1 ( 4 attempts allowed ).
Submission status	Submitted for grading
Grading status	Graded
Due date	Monday, 29 July 2019, 12:00 AM
Time remaining	13 days 6 hours
Last modified	Monday, 15 July 2019, 4:42 PM
File submissions	 Assignment.pdf
Submission comments	 Comments (0)

### Feedback




Grade	90.00 / 100.00
Graded on	Monday, 15 July 2019, 5:06 PM
Graded by	<input type="text"/>
Feedback comments	Well done!

You can also find your grade and feedback, if you click on the button *Grades* at the left navigation bar.

-  Participants
-  Grades
- Sections
-  Download center
- General
- Prework
- Workshop
- Homework
- Calendar

#### User report - Beibtreu Sonja

[Overview report](#) [User report](#)

Grade item	Grade	Range	Feedback
<b>Course template_SCDLL</b>			
 Self-Check	-	0-10	
 Assignment	90.00	0-100	Well done!
 Course total	90.00	0-100	