

Communication in Moodle



In Moodle there are several options to communicate. The most popular one is the Forum:

- Announcements: for important messages from your course management. In this forum, you can not answer or start a discussion.
- Standard-Forum: for communication between teachers and students. Answering to or starting an new discussion is possible.

Once a message is sent, there is a 30 minutes time slot for adaptations of the post. After this time, the post will be published.

Forum - Overview

1. Subscription settings (if provided by course management)
2. Add new discussion topic
3. List of all discussions
4. Subscription-Button for individual discussions

Forum

The screenshot shows the Moodle Forum overview page. A red box labeled '1' highlights the 'Optional subscription' settings: 'Subscribe to this forum' and 'Don't track unread posts'. A red box labeled '2' highlights the 'Add a new discussion topic' button. A red box labeled '3' highlights the 'Discussion' column header. A red box labeled '4' highlights the 'Replies' and 'Subscribe' columns, specifically the 'Subscribe' button for a discussion titled 'Hallo' dated '20 May 2019'.

Add a New Discussion

5. Add subject (required)
6. Text-Editor (required)
7. Post to forum

The screenshot shows the 'Add a new discussion topic' form. A red box labeled '2' highlights the 'Add a new discussion topic' button. A red box labeled '5' highlights the 'Subject' input field. A red box labeled '6' highlights the 'Message' text editor area, which includes a rich text toolbar with various icons. A red box labeled '7' highlights the 'Post to forum' and 'Cancel' buttons at the bottom of the form.

Answer to a Discussion

8. Choose discussion
9. Draft a message
10. Post to forum

The screenshot shows the Moodle Forum discussion list. A red box highlights the 'Hallo' discussion, which was started on '20 May 2019'.

The screenshot shows the 'Reply to discussion' form. A red box labeled '9' highlights the 'Write your reply...' text input field. A red box labeled '10' highlights the 'Post to forum' and 'Cancel' buttons at the bottom of the form. The form also includes 'Permalink' and 'Reply' links.