

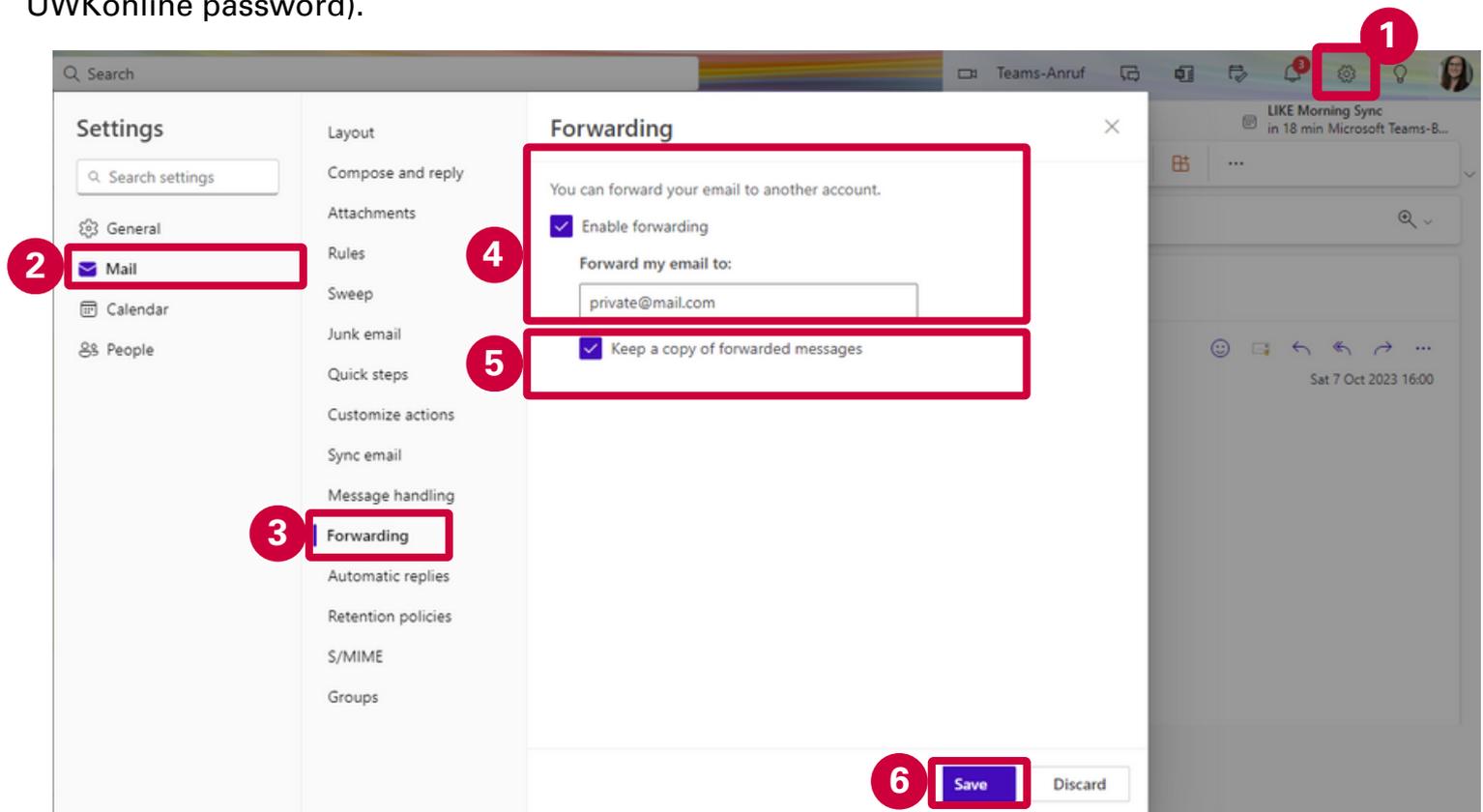
Outlook | Forwarding to private mail address

Information

Please note that information relevant to your studies (automated information about grants, extension of studies, etc.) will only be sent to the edu-mail address you receive through the UWK. If you do not want to actively access the mailbox on a regular basis, you can forward the mails to a private mail address.

Login

Go to outlook.donau-uni.ac.at and log in with your UWKonline account (=email address + UWKonline password).



1. Navigate to the settings.
2. Select the "Email" section in the navigation bar.
3. Go to "Forwarding".
4. Activate the forwarding and enter your private email address to which you want to forward.
5. Choose to keep a copy.
6. Save this setting.

The forwarding from your edu address in Outlook to your private mail address is thus set up!